

Statement on ethics and malpractice in scientific publication

RELACIONES adheres to international standards and practices regarding the ethical aspects that must be followed in the process of publishing original articles. In this sense, it adheres to what the Committee on Publications Ethics (COPE, <http://publicationethics.org/resources/code-conduct>) suggests, emphasizing the following issues.

Relaciones's Publication Ethics and Malpractice Statement supports the combined efforts of authors, editors, and reviewers to produce a responsible research publication.

The Editorial Team is expected to provide clear information regarding the peer review process and the criteria used in it. Along with this, it must, at all times, make known the instances in which the received works are found for their consideration to be published in RELATIONS.

Copyright notice

Those authors who have publications with this journal, accept the following terms:

Authors will retain their copyright and guarantee the journal the right of first publication of their work, which will be simultaneously subject to the Creative Commons Recognition License that allows third parties to share the work as long as its author is indicated and its first publication in this magazine.

Authors may adopt other non-exclusive license agreements for the distribution of the published version of the work (eg: deposit it in an institutional telematic archive or publish it in a monographic volume) provided that the initial publication in this journal is indicated.

Authors are allowed and recommended to disseminate their work through the Internet (eg: in institutional telematic files or on their website) before and during the submission process, which can lead to interesting exchanges and increase citations of the published work. (See The effect of open access).

1. RESPONSIBILITIES OF THE AUTHORS

The texts submitted for publication must be the result of original and unpublished research. They must include the data obtained and used, as well as an objective discussion of their results. Sufficient information must be provided so that any specialist can repeat the investigations carried out and confirm or refute the interpretations defended in the work.

The author or authors must corroborate that the work submitted for evaluation complies with the ethical standards established for the Social and Human Sciences.

The author or authors must verify that the text meets the bibliographic and style requirements indicated in *Instructions to authors*.

Authors must be aware of and refrain from engaging in scientific misconduct and violation of publishing ethics.

The author or authors must present their results clearly, honestly and without falsification or improper manipulation of the data.

Plagiarism in all its forms, multiple or redundant publication, as well as the invention or manipulation of data constitute serious breaches of ethics and are considered scientific fraud.

When an author discovers a serious error in his work, he has the obligation to report it to the journal as soon as possible, to modify his article, withdraw it, retract it or publish a correction or errata.

If the possible error is detected by any of the members of the Editorial Team, the author is obliged to prove that his work is correct.

Authors are required, for all submitted materials, to participate in a peer review process.

2. RESPONSIBILITIES OF THE EDITORS

The Editorial Team will be impartial when managing the works proposed for publication and must respect the intellectual independence of the authors.

The Editorial Team has the power to decide on what is published in Relations, evaluating the originality and importance of the topic for Anthropology in general. Likewise, and if necessary, the Editorial Team may make corrections, clarifications and apologies.

The people who make up the Editorial Team are obliged to keep the texts received and their content confidential until they have been accepted for publication. Only then can its title and authorship be disseminated.

2.1. Publication decision

All contributions will be initially evaluated by the Editorial Team. This is solely responsible for selecting, processing and deciding which of the articles submitted to the journal meets the editorial objectives and, therefore, could be published. Each document deemed suitable is sent to two independent reviewers, experts in their field and capable of evaluating the specific qualities of the work. The Editorial Committee is responsible for the final decision on whether the document is accepted or rejected.

Editors who make final decisions on manuscripts should withdraw from editorial decisions if they have conflicts of interest or relationships that pose potential problems regarding the articles under consideration. Responsibility for the final decision regarding publication will rest with a publisher who has no conflict of interest.

2.2 Review of works

The Editorial Team will ensure that the published research papers have been evaluated by at least two specialists in the field, and that said review process has been fair and impartial.

The articles reviewed are treated confidentially by the members of the editorial team and the reviewers.

The Editorial Team will value and appreciate the contribution of those who have collaborated in the evaluations of the works sent to the journal and will only make their names known in an evaluation list of the published volume with prior authorization.

2.3. Identification and prevention of misconduct

In no event will members of the Editorial Team encourage misconduct of any kind or knowingly allow such misconduct to occur.

Members of the Editorial Team will try to prevent misconduct by informing authors and reviewers of ethical behavior that is required of them.

Reviewers and Editorial Committee members will be required to be aware of all types of misconduct to identify documents in which investigative misconduct of any kind has occurred or appears to have occurred and to process reports accordingly.

In the event of misconduct, the Director of Relations is responsible for resolving the problem. He or she may work in conjunction with members of the Editorial Team, peer reviewers, and subject matter experts.

The problem will be documented accordingly. All factual questions must be documented: who, what, when, where, why. All relevant documents should be kept, in particular the articles in question.

The Director of the journal will contact the author. In this way, the author is given the opportunity to respond or comment on the complaint, allegation or dispute.

In the event that misconduct has occurred or appears to have occurred, or in the case of the necessary corrections, the Editorial Team will deal with the different cases following the recommendations of COPE.

Great care will be taken to distinguish cases of honest human error from deliberate intent to defraud.

3. RESPONSIBILITIES OF THE REVIEWERS

All reviewers should be aware of and take into account the editorial policy and the publication's statement of ethics and malpractice.

The journal will require potential reviewers to have significant scientific or work experience in a relevant field.

Reviewers should excuse themselves in case of conflicts of interest.

They must also maintain the confidentiality of the manuscripts reviewed.

The reviewers must communicate about the possible plagiarism detected in the works they evaluate.

In case of rejecting a work this must be substantiated by the reviewers.

4. CONFLICT OF INTEREST

Members of the Editorial Team and reviewers will withdraw in the event of a conflict of interest regarding an author or authors, or the content of a manuscript to be evaluated. Any conflict of interest between authors, reviewers and members of the editorial team will be avoided.

Editors and reviewers should step down from making decisions when:

- There is a direct relationship between an author and a reviewer.
- There is recent and significant professional collaboration between reviewers and authors.
- An editor or reviewer is a contributor on the submitted project.